

Spencers Lake Owners Association, Inc.
Architectural Review Request

I, _____, owner of the property located at _____
_____, Orange Park, Florida within the Spencers Lake subdivision, request an Architectural Review Board approval for the following modification(s):

- | | | |
|--------------------|--------------------------|----------------------------|
| _____ Fence | _____ Roof Replacement | _____ Exterior Painting |
| _____ Pool/Hot Tub | _____ Siding Replacement | _____ Deck/Patio Enclosure |
| _____ Outbuilding | _____ Other: _____ | |

Complete description: _____

Included with this form is the following:

- 1) Plans, drawings, pictures including the dimensions of the proposed modifications
- 2) Types of materials being used, samples, brochures, photos, etc.
- 3) Location of the modifications
- 4) Color samples, if applicable

Upon approval of my request for this modification I/we agree to the following terms and conditions:

- 1) I/We will assume all liability for any damage incurred as a result of this modification.
- 2) I/We agree to obtain any permits that may be required by any and all government agencies for this modification.
- 3) The modification(s) will be in accordance with all requirements of Spencers Lake Owners Association, Inc. as prescribed in the governing documents (Declarations, By-Laws and/or Rules & Regulations) and any requirements set forth by State and local governments.

Owner Signature _____
Date

The above request has been: () Approved () Disapproved () Approved with the following changes:

Approved by: _____
Date

Complete, sign and return this form with the required documentation to:
Spencers Lake Owners Association, Inc., c/o Duval Realty, Inc. – 2980 Hartley Road, Suite 2,
Jacksonville, FL 32257
• Phone: (904) 367-1818 • Fax: (904) 367-1819 • email: HOA@DuvalRealtyInc.com